[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

Consulate General

[Embassy Name]

[Embassy Address]

[City, State, Zip Code]

Dear Consular Officer,

Subject: Invitation for Tourist Visa

I’m writing to invite my dear friend/family member, [Recipient's Name], to visit me in [Your City, Country] for a short vacation. We’re really looking forward to spending some quality time together and exploring the wonderful sights around here.

We’re hoping to have [Recipient's Name] visit from [start date] to [end date]. During this time, we plan to explore [mention any specific attractions, events, or activities you have in mind]. It will be a great opportunity for [him/her/them] to enjoy the local culture and sights.

I want to assure you that [Recipient's Name] will be staying at my home at [Your Address], and I will be taking care of [his/her/their] accommodation needs during the stay.

Please let me know if you need any further information or documents from my side to assist with the visa application. I truly appreciate your consideration and support in making this visit possible.

Thank you for your time!

Best regards,

[Your Name]

[Your Signature (if sending a hard copy)]

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Feel free to personalize this letter further!